

Example 1:

2 June 2015

Time	Activity	DMA	Shipowner
09:00-09:30	Kick-off meeting	DMA 1 DMA 2	DP, ship management, shop stewards and safety stewards
09:30-11:00	Tour of deck and catering + dialogue	DMA 1	Crew
09:30-11:00	Tour of the engine + dialogue	DMA 2	Crew
11:00-11:30	Check of certificates (ship + crew)	DMA 1	Master of ship
11:30-12:00	Interview with safety stewards	DMA 1	Safety stewards
11:00-12:00	Technical test – watertight doors	DMA 2	Crew
12:00-12:30	Lunch		
12:30-14:30	Operational drill – fire on car deck Explosion/fire in truck carrying dangerous goods as well as several seriously injured passengers	DMA 1 DMA 2	Crew
14:30-15:00	Evaluation of operational drill	DMA 1 DMA2	Crew
15:00-15:30	DMA writes the day report		Nobody
15:30-16:00	Final meeting	DMA 1 DMA 2	DP and ship management
20:00-20:10	Kick-off meeting	DMA 3	DP and ship management
20:10-23:45	Technical test – black-out, lights, emergency lights, batteries, foam equipment, fire doors, pumps, emergency generators and sprinkler test	DMA 3	Crew
23:45-24:00	Final meeting and midnight snack	DMA 3	DP and ship management

3 June 2015

Time	Activity	DMA	Shipowner
08:00-08:15	Kick-off meeting Going through outstanding items	DMA 1 DMA2	DP and ship management
08:15-10:00	Tour of deck, catering and the engine + dialogue	DMA 1 DMA 2	Crew
10:00-11:00	Technical test – Launching fast rescue boat (FRB)	DMA 1	Crew
11:00-12:00	Technical test – Launching the lifeboat	DMA 1	Crew
10:00-12:00	Tour of deck, catering and the engine + dialogue	DMA 2	Crew
12:00-12:30	Lunch		
12:30-14:00	Any outstanding items		
14:00-15:20	Report writing		Nobody
15:20-15:50	Final meeting in conference room	DMA 1 DMA 2	DP, ship management, shop stewards and safety stewards

Example 2:

Tuesday, 15 November 2016

09:00	The ship arrives at Havneby
09:15	Departure from Havneby
	Kick-off meeting in conference room and arrangements for the final survey plan
	The scenario for the operational drill is gone through by the ship management
10:00-12:00	Interviews with the ship management and various crew groups, including safety stewards
12:00	Lunch
12:30-17:00	Operational drill – lost steering
	Evaluation of the operational drill in the conference room
	Technical test – launching/operating rescue boat (MOB)
15:00-15:30	Coffee break in the conference room
17:00	Arrival in Havneby
17:00–21:00	Pause, the ship surveyors go to their hotel
21:00–01:00	The ferry is laid up from 21:00 to 05:00
	Technical test – black-out, sprinkler test, pumps, alarms and public address system
	Midnight snack

Wednesday, 16 November 2016

09:00	Ship arrives at Havneby
09:15	Departure from Havneby
	Kick-off meeting in conference room and follow-up on day 1
09:45-12:00	Interview with the ship management and various crew groups
	Documentation and certificates (ship and crew)
12:00	Lunch
12:30-13:00	The ferry crew perform its Wednesday drill
13:00-14:00	Continuation of outstanding items
14:00-15:00	Evaluation, issue of certificates as well as final meeting
Kl. 15:00	Arrival in Havneby

Example 3:

26 April 2014, Havneby

09:00	Arrival of the Danish Maritime Authority at the terminal's check-in counter
09:15	Kick-off meeting with the DMA, the ship management and safety stewards on the bridge
09:40	Operational drill: Major abandon ship drill after a collision with 2-room damage
11:00	Evaluation of drill (in the Dance Hall), in which everybody takes part
11:30	Technical test – sailing lifeboat and fast rescue boat (FRB)
12:30	Lunch
13:30	Technical test – black-out test
Afternoon	Tour of deck, catering and the engine as well as dialogue with the crew
16:00	Finalisation of the survey of the day
20:00	Departure from Havneby heading for Port Town

27 April 2014, Port Town

09:00	Kick-off meeting with the DMA and the ship management on the bridge
09:15	Continued tour of deck, catering and the engine as well as dialogue with the crew
10:00-14:00	Bottom survey with diver
11:00	Technical test – sprinkler test on car deck
12:30	Lunch
Afternoon	Tour of deck, catering and the engine as well as dialogue with the crew
16:00	Report writing
17:30	Final meeting with the DMA, the ship management and the crew on the bridge
18:00	Finalisation of survey

28 April 2014, Havneby

08:00	Arrival in Havneby
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